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Beijing Jingneng Clean Energy Co., Limited

北京京能清潔能源電力股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 00579)

NOTICE OF THE FIRST H SHARE CLASS MEETING OF 2021

NOTICE IS HEREBY GIVEN that the first H share class meeting of 2021 (the **H Share Class Meeting**) of Beijing Jingneng Clean Energy Co., Limited (the **Company**) will be held at 11:00 a.m., Friday, 19 February 2021 at No. 2 Meiyuan Road, 8th Floor, No. 6 Xibahe Road, Chaoyang District, Beijing, the PRC for the purpose of discussing and, if necessary, adopting the following resolutions:

Save as defined herein, the terms, conditions and defined in the circular dated 31 December 2020 apply to the Company and Beijing Jingneng Clean Energy Co., Ltd. shall have the same meaning as defined herein.

SPECIAL RESOLUTION

1. **THAT** the board of directors of the Company hereby convenes the H Share Class Meeting, a special meeting of the H Share Class Meeting, for the purpose of discussing and, if necessary, adopting the following resolutions:

- (i) the board of directors of the Company hereby convenes the H Share Class Meeting (the **H Share Class Meeting**) at 4:00 p.m. on the following day (the **Meeting Date**) at the Beijing office of the Company (the **Meeting Venue**), for the purpose of discussing and, if necessary, adopting the following resolutions:

(ii) the board of directors of the Company, and/or the board of directors of the Company deems it expedient, may, in its discretion, authorize the Company to do any and all things necessary or proper to carry out the purposes of the articles of association and the memorandum of association of the Company, and to do all such things as may be necessary or proper to give effect to the provisions of the articles of association and the memorandum of association of the Company:

- (a) to authorize any person to do any and all things necessary or proper to carry out the purposes of the articles of association and the memorandum of association of the Company, and to do all such things as may be necessary or proper to give effect to the provisions of the articles of association and the memorandum of association of the Company;
- (b) to authorize any person to do any and all things necessary or proper to carry out the purposes of the articles of association and the memorandum of association of the Company, and to do all such things as may be necessary or proper to give effect to the provisions of the articles of association and the memorandum of association of the Company;
- (c) to authorize any person to do any and all things necessary or proper to carry out the purposes of the articles of association and the memorandum of association of the Company, and to do all such things as may be necessary or proper to give effect to the provisions of the articles of association and the memorandum of association of the Company;
- (d) to authorize any person to do any and all things necessary or proper to carry out the purposes of the articles of association and the memorandum of association of the Company, and to do all such things as may be necessary or proper to give effect to the provisions of the articles of association and the memorandum of association of the Company;
- (e) to authorize any person to do any and all things necessary or proper to carry out the purposes of the articles of association and the memorandum of association of the Company, and to do all such things as may be necessary or proper to give effect to the provisions of the articles of association and the memorandum of association of the Company.

Board of Directors
Beijing Jingneng Clean Energy Co., Limited
KANG Jian
 Director and Chairman

Beijing, PRC
 31 December 2020

Authorized Representative of the Company: Mr. Zhang Feng and Mr. Cao Meng; the authorized representative of the Company: Mr. Ren Qigui, Mr. Li Jun and Mr. Wang Baogui; and the authorized representative of the Company: Mr. Han Xiaogang, Mr. Chang Yi, Mr. Tang, Mr. Han Xiaogang and Mr. Xida.

Net:

1. CLOSURE OF REGISTER FOR H SHARES, ELIGIBILITY FOR ATTENDING THE H SHARE CLASS MEETING

Holders of H Shares are advised that the share register for H Shares will be closed from Wednesday, 20 January 2021 (Friday, 19 February 2021 (both dates inclusive)). The Shareholder Register will be closed from Tuesday, 19 January 2021 and will be closed for the H Share Class Meeting. H Shares of the Company will be eligible for the H Share Class Meeting provided that the shareholder has been recorded in the share register of the Company as at the close of business on the Friday, 17 February 2021, Hong Kong, China, at 4:30 p.m. on Tuesday, 19 January 2021 for eligibility.

2. PROXY

Shareholders are advised that the H Share Class Meeting will be held at the headquarters of the Company.

The information regarding the proxy process for the H Share Class Meeting is available on the website of the Company. If the Shareholder is unable to attend, he/she may appoint a proxy to attend on his/her behalf. If the proxy is appointed by a shareholder, he/she must sign a proxy form in accordance with the provisions of the Company's Articles of Association.

For holders of H Shares, the proxy form may be obtained from the Company Secretary (if any) or be obtained from the H Share Registrar of the Company, Hong Kong, China, at the address of the Company Secretary (if any) before the closing of the H Share Class Meeting (i.e. before 11:00 a.m. on Thursday, 18 February 2021) and submitted to the Company Secretary. Shareholders can still attend the H Share Class Meeting in person if they wish to do so.

3. REPLY SLIP

Holders of H Shares will receive a reply slip for the H Share Class Meeting by post. The reply slip will be sent to the H Share Registrar of the Company, Hong Kong, China, at the address of the Company Secretary (if any) before Friday, 29 January 2021.

4. ADDRESS AND TELEPHONE NUMBER OF THE CONTACT PERSON WHO HANDLES THE MEETING AFFAIRS

Name: The Company Secretary
Address: 78F, No. 6 Xibahe Road, Chaoyang District, Beijing, the PRC
Telephone: (86 10) 8740 7009/(86 10) 8740 7062
Email: info@ccc.com

5. PROCEDURES FOR VOTING AT THE EGM

Any holder of H Shares at the H Share Class Meeting may be asked to vote.

6. OTHER BUSINESS

Shareholders (including those who are eligible to attend) are reminded that the H Share Class Meeting is held in person and that the Company will not accept any business to be discussed at the H Share Class Meeting.

7. Reference is made to the notice of the H Share Class Meeting.